



GROUP MEMBERSHIP APPLICATION FORM M2 2009

This application form is for use by clubs who wish to be Group members of BCA and to be insured through the BCA PL insurance scheme. An alternative form is available for use by clubs who do not want to participate in the BCA PL scheme.

Please read the following notes carefully and then provide the details requested on page 3. You need only return page 3 of this form to BCA.

MEMBERSHIP of BCRA

BCA is now the subscription agent for BCRA and it is no longer possible to join BCRA without being a member of BCA.

Clubs *cannot* be members of BCRA without being a member of BCA. Club Individual Members of BCA *do not* become members of BCRA – they must join BCA as Direct Individual Members. Clubs do not need to make any additional arrangements in order to continue to be members of BCRA – all you need to do is complete the appropriate part of page 4 of this form.

SUBSCRIPTION RATES

The subscription for Group membership of BCA is based on the club’s size (number of members) as follows:

Club Size	Basic Subscription	Subscription including Journal	Subscription including Journal & BCRA membership	
			Digital Caves & Karst Science	Paper Caves & Karst Science
4 to 10	£20	£25	£37	£45
11 to 20	£30	£35	£47	£55
21 to 30	£40	£45	£57	£65
31 to 40	£45	£50	£62	£70
41 upwards	£50	£55	£67	£75

The ‘Basic Subscription’ entitles a club to receive the Handbook and Newsletters as well as a vote at a General Meeting (see handbook for further details). The ‘Subscription including Journal’ entitles a club to additionally receive the Journal of BCA and BCRA. The ‘Subscription including Journal & BCRA membership’ entitles a club to additionally receive Caves and Karst. See the BCRA web site for further details on benefits of membership to BCRA.

NEW GROUP MEMBERS

If your club was not previously a member of BCA, your application will have to be formally ratified by BCA Council. For further details, see the Constitutional Guidelines on the BCA web site. Please provide a copy of your club’s constitution with your application.

BCA COMMUNICATIONS

Completion of this form and submission of the correct fees will result in your club becoming a member of BCA. If you are insuring through BCA then in addition all of your club’s members will become individual members of BCA. Each will have the right to vote at the BCA AGM. However, persons who are only members of BCA via their caving club will receive no publications or communications from BCA (except for ballot papers should a postal ballot be necessary within the terms of the BCA constitution).

It is therefore incumbent upon the Club to ensure that BCA communications and information is passed to your members. This is a condition of BCA membership.

FURTHER DETAILS FOR CLUBS TAKING BCA INSURANCE

Although it is not mandatory for member clubs of BCA to insure through BCA, a number of further details are required from those clubs that do so. These are as follows:

ACCESS CONTROLLING BODIES

If your club controls access to a cave or other site, you must declare its status as an Access Controlling Body and pay the appropriate additional premium for PL cover. There is a space for this on page 3 of this form.

Please note that in declaring your group as an Access Controlling Body, you are agreeing to permit access to any member of BCA to those caves and / or mines that you control (subject to any cave/mine specific conditions and access procedures). This is a condition of BCA membership.

CLUBS WITH HUTS

If your club has a hut, you must declare this on page 3 of the form and an additional premium is payable.

If your club is an access controlling body and has a hut, then both these must be declared, but only the additional premium for the hut is payable – you do not need to pay for both the hut and the access status.

INSURANCE COVER FOR OFFICERS AND CLUB MEMBERS

Clubs can only obtain insurance cover for officers and club assets by ensuring that all of their members are members of the BCA PL Scheme. Individuals who are members of more than one club need pay only to one club, and will be able to provide a scheme membership number to their other clubs. This will entitle their other clubs to not pay the insurance contribution for them.

The insurance contribution for 2008 is £16.00 for active cavers and £5.00 for non-cavers. This is reduced by quarters throughout the year for persons who join after 1 April. There is also a discount rate for members of university clubs who are full time students. See the table on page 4 for details of the contribution for each quarter.

Individuals who are direct individual members of BCA will have already paid their contribution and do not need to pay via any club of which they are a member. Again, they will have a scheme membership number, which they can give to their club(s) and no additional contribution will be required.

Those who are insured for their caving activities via their membership of caving groups who carry other than BCA insurance cover, for example those who carry FFS insurance, or university clubs who are provided with suitable cover via their university, need pay only one non-caving contribution through one participating BCA member body. Cover provided as part of a household or travel insurance policy does not count in this regard and club members with such cover must be counted in the same way as other active caving, or non-caving, members.

Please submit a list (in electronic form) of full names and addresses for all club members. The list should clearly identify those persons for whom the club is paying for caving insurance, non-caving insurance and for whom no payment is made because they are already members of the scheme by another route. Inclusion of each individual's BCA scheme membership number would be of great assistance.

DELIBERATE INACCURACIES IN CLUB MEMBERSHIP DATA MAY INVALIDATE COVER FOR THE ENTIRE CLUB.

PERIOD OF MEMBERSHIP

The period of membership covered by this form will start on 1 January 2009 and end on 31 December 2009. Payments made part way through the year are not carried forward

SMALL PRINT

PARTICIPATION STATEMENT - The BCA recognises that caving, cave diving and mine exploration are activities with a danger of personal injury or death. Participants in these activities should be aware of and accept these risks and be responsible for their own actions and involvement.

DATA PROTECTION POLICY - Only sufficient data will be sought and retained in order to supply the services sought by and offered to each member/subscriber, and it will not be supplied to others or used for any other purposes without express consent of the member. The information supplied on and with this form will be stored on a computer.

EQUITY STATEMENT - BCA and its members will make its services available to all sections of the sporting community, and there will be no discrimination on grounds of race, gender, sexual orientation, creed, colour, occupation, religion or political opinion.

PLEASE RETURN THE COMPLETED FORM, WITH YOUR PAYMENT TO:

BCA, The Old Methodist Chapel, Great Hucklow, Buxton, Derbyshire, SK17 8RG

E-Mail enquires and membership lists in electronic format to: membership@british-caving.org.uk. **Remember to say which club the list is for in your e-mail!**

Cheques should be made payable to 'BCA'.



British Caving Association

Application Form for Group Membership

Full Club Name:			
Contact Name:		Position in Club:	
Contact Address:		Address to which publications should be sent (if different)	
Contact Tel No:		Email Address:	
Does your club wish to be a member of BCRA?		Yes / No <i>(delete as applicable)</i>	Club website address: <i>Please note BCA will publicise web addresses</i>
Regional Council Affiliation	Primary		
	Secondary		
If your club controls access to a cave or mine, please give the name of the cave and the location of the land concerned. If the club does not control access, please write "not applicable".			
If your club has a hut, please give the address. If the club does not have a hut, please write "not applicable".			

Calculation of Subscription Payable

Number of Members insured for caving		Category 'K' from the table on page 4	
Number of Members insured as non-cavers		Category 'L' from the table on page 4	
Number of full time students (university clubs only)		Category 'M' from the table on page 4	
Number of members insured via other clubs (incl Direct Ind members of BCA)		@ £0.00 each	£0.00
Total number of members			
Club subscription (Taken from the table on page 1)			
Access body fee (if applicable*)		£50.00	
Hut fee (if applicable*)		£50.00	
GRAND TOTAL			

* One or the other, but not both

Authorising signature

I hereby apply for membership of BCA and the BCA Public Liability scheme and, on behalf of my club, agree to the Association's membership rules.

Signature:		Name:	
		Date:	



BRITISH CAVING ASSOCIATION AND BRITISH CAVE RESEARCH ASSOCIATION

Insurance contributions for members joining throughout the year

New members joining in the period 1 January - 31 March

Member category	Insurance contribution category	Payment Category	Cost
Club individual member	Caver	K	£16.00
	Non caver	L	£5.00
	Full time student*	M	£8.00

New members joining in the period 1 April - 30 June

Member category	Insurance contribution category	Payment Category	Cost
Club individual member	Caver	K	£12.00
	Non caver	L	£3.75
	Full time student*	M	£6.00

New members joining in the period 1 July - 30 September

Member category	Insurance contribution category	Payment Category	Cost
Club individual member	Caver	K	£8.00
	Non caver	L	£2.50
	Full time student*	M	£4.00

New members joining in the period 1 October - 31 December

Member category	Insurance contribution category	Payment Category	Cost
Club individual member	Caver	K	£4.00
	Non caver	L	£1.25
	Full time student*	M	£2.00

*The full time student rate applies only for university caving clubs.