

CIC PANEL MEETING
INGLEBOROUGH HALL
9TH MAY 2009

PRESENT: Nigel Ball, Tony Flanagan, Paul Rafferty, Richard Hill, Tom Redfern (ACI), Dave Elliot, Tom Peacock.

APOLOGIES: Juliet Parker-Smith, Nigel Atkins, Duncan Morrison, Graham Mollard, Phil Baker.

MINUTES: Accepted as true record, proposed by NB, seconded TR. There was a question as to whether there was a place for a précis version to be placed on the BCA website. (perhaps with no names included).

MATTERS ARISING

There were numerous matters arising! The ref points are made from previous minutes.

Ref 3.9 Ingrid Matthews has been in touch with TF re continuing her assessment. PR to give TF a copy of action plan that Ingrid had been given by PR after previous assessment.

Ref 3.7 PR has sent papers to DE for collation, others need to do the same.

Ref 3.12 PR to find electronic version of deep water paper to give to NB

Ref 3.8 Flooding information is to be made available on ACI members area of website. A similar place should be made available on BCA website so as not to be available to general public but allow access to Trainer/Assessors.

Ref 3.14 PR to change date of CIC reval if the people who have previously booked on are OK with this, if not he will pass it on to NB and PR to run date set by NB in 2010.

Ref 4 There followed a long discussion around the process of assessment. The following are the conclusions drawn.

- The new module two needs to be seen as one module of two consecutive days NOT two modules
- The process of pass/defer/fail is down to the course director (and second assessor if appropriate)
- The course director/lead assessor must assess 2 modules
- The assessment process is module one followed by maximum one month pause then module two followed by max one month pause followed by module three. This means that the whole process should take a period of two months.
- If there is a deferral there should be an allowance for a one month consolidation period. The course director may have to allow a bit of reasonable time leeway due to work commitments in this process.

- If a candidate is deferred twice on a single module they will have to restart the assessment process again from module one. If a candidate is deferred three times throughout the assessment process they have to restart the process from module one again.

Ref 6. The LCL level 3 is still to be discussed at other regional panels, however thoughts were put forward about a modular approach to LCL 2 allowing for a choice of; dead end Ladder and Lifeline option or LCL1 to SRT module to CIC. This would necessitate a more rigorous CIC registration process if take away LCL 2 prerequisite. TP to take these thoughts to NCP.

TRAINING COMMITTEE

N/A

NEW MODULE ONE EXTENDED DAY

A general discussion followed about how much vertical ropework should be involved. RH to do a checklist for existing module two.

NEW MODULE THREE COACHING

Deferred to next meeting.

MINES MODULE

A candidate for this will already need to be CIC, then do either a one day assessment if already LML in 2 different regions or do a two day assessment if not LML.

NB to take this to Training Committee.

AOB

- TR has had an invitation from Joint services to BCA CIC T/A's to attend a joint services assessment/training. PR to follow this up.
- NB went through the process of current CIC assessment due some confusion recently. The candidate submits their logbook to NB, NB tells Mary Wilde and then letters go out to candidate. If a CIC assessment takes place without CIC panel/NB/Mary Wilde permission letter then the assessment will be void. This needs to be made clear to candidates.
- PR gave TF the action plan for Ingrid Matthews.

NEXT MEETING

Sat Oct 3rd 7pm NB house.