



# British Caving Association

Finance Committee Meeting, 10<sup>th</sup> June 2007

The Old Ruiton Windmill, Dudley

## Minutes

### 1. Present

David Cooke (BCA), Mike McCombe (CCC), Jenny Potts (DCA).

### 2. Apologies

Glenn Jones (CNCC), Chris Whale (CSCC), Patrick Hanlan (DCUC).

### 3. Approve Minutes Of The Last Meeting

The Minutes of the meeting on the 7<sup>th</sup> Jan 2007 were accepted as a true record.

### 4. Agree Actual Regional Council Expenditure For Year 2006 (See Appendix 2)

4.1. Agreed expenditure for CCC was £377.93.

4.1.1. CCC is £237.02 in credit (£614.95 - £377.93). SCW wants to see 'core expenditure' self funded. This is not possible since BCA can't pay in the same year as the expenditure. To help show an even flow it was agreed to pay CCC a grant of £260. Calculated from a £500 budget for 2007 less the £237 in credit.

**Action DC**

4.2. Agreed expenditure for CNCC was £887.51.

4.2.1. Half the Stationary figure was apportioned to the production of Rigging Guides which is not core-expenditure.

4.2.2. It was felt (1 for, 2 against) that the purchase of a Disto was not core expenditure, BCA having already provided one for C&A reasons.

4.2.3. CNCC is £817.49 in credit (£1705-£877.51).

4.3. Agreed expenditure for DCA was £1022.45.

4.3.1. The principle was established that BCA would fund costs directly attributable to DIMs and BCA member clubs but not CIMs or non-member BCA clubs. For example 65% the £178.03 postage cost was taken to give £122.16 funded by BCA. The 63% was calculated thus: DCA has 39 Individuals, 17 DIMs, 30 Clubs and 18 Associates members. Giving 39 to 65 (17+30+18=65) which as a percentage of the total is 65/104 (39+65=104) which is 63% rounded up.

4.3.2. DCA is owed £387.21 (£635.24 - £1022.45).

**Action DC**

4.4. No accounts were provided by CSCC or DCUC and therefore no figure could be determined.

### 5. Agree Budget Regional Council Expenditure For The Remainder Of Year 2007

5.1. CCC is to have a grant of £260 as 4.1.1 above.

5.2. DCA is happy to run in arrears. No budget was set for the other councils.

### 6. Applications For C&A Project Funding

6.1. A discussion on process took place with the following decisions:

6.1.1. Projects will be funded in arrears. The project should be paid for in the first instance by those doing the job. The element of risk, all be it small, that the RC will incur the cost if BCA will not fund a project is deliberate. That risk is designed to ensure that the RC will only promote worthwhile projects that it would back with its own money if it had to.

6.1.2. Where there are other sources of funding those should be used first.

6.1.3. The chain of claim/accountability will be Access Body/Club -> Regional Council -> BCA. That is the AB should claim from the RC who in turn will claim from BCA. Or simply RC -> BCA if there is no AB involved.

6.1.4. The expenditure needs to be justified at each stage. That is the AB must justify the expense to the RC which in turn must justify it to BCA.

6.1.5. Evidence (invoices etc.) that the expense has actually been incurred needs to be provided.

6.1.6. BCA will fund C&A projects in so far as its funds allow.

6.2. There were no applications for funding.

**6.3.** There was a discussion on the funding of Fixed-Aids. Should they A) be added as a core-expenditure under the C&A heading or B) be funded by the E&T Committee as the anchor placement programme is. It was decided to consult the E&T Committee. **Action DC**

**6.4.** The CCC Treasurer put forward a proposal for BCA funding of the Welsh Access Control Bodies. This was agreed in principle. System to be documented, reviewed and put into practice. See Appendix 1.

## **7. Any Other Business**

**7.1.** BCA will have a high interest savings account, currently 4.6%. It would be available for Regional Council capital if they wished to benefit from the higher interest rate.

## **8. Date Of The Next Meeting**

Sunday 15<sup>th</sup> June 2008. 10:30 am. The Old Mill Ruiton, Dudley

Meeting closed 1:45pm

## **Appendix 1**

**To:** 'David G Cooke' <dave@alchemy.co.uk>  
**Subject:** Funding Welsh Access Control Bodies  
**Cc:** Sue Mabbett <suemabbett@hotmail.com>, Bernie Woodley. <superbern@yahoo.com>  
**From:** Mike McCombe <treasurer@cambriancavingcouncil.org.uk>  
**Date:** 01 March 2007 07:39:13

I'm just following up on the discussion we had at the end of our Finance Meeting a few weeks ago. We have the Cambrian AGM on 11th March so would like to agree a way forward there...

The Welsh ACBs generally fulfill a role carried out by the Regional Councils elsewhere. They are currently funded in a variety of ways, mostly by contributions from local clubs (typically ad-hoc) and, in the case of DYOCAC, by levying a subscription from individual conservation wardens. My proposal to try and put this on a more secure footing is that we (i.e. CCC) reimburse ACBs for

- Admin costs (postage, stationery, website charges) but not travel expenses
- Insurance (public indemnity + landowner requirements)
- Conservation and Access (up to the £100 per item limit we agreed. Larger sums to be potentially reclaimable through the normal "non-core" C&A process)

CCC would then incorporate this into its claims for Core Funding from BCA. My preference would be for CCC to pay this in arrears, on the basis of actual expenditure and auditable accounts/ receipted expenses.

I am currently piloting this proposal with DYOCAC which will otherwise need to extract another round of subscriptions from its wardens in a couple of months time. DYOCAC are currently working on an outline budget, which I'm guessing will come to about £200 per annum (including insurance, paid to BCA).

My guess at the moment is that at least some of the other Welsh ACBs will also seek funding from BCA via Cambrian - though probably not to the same extent as DYOCAC. Providing the cost can be shown to be the reasonable expense of keeping caves available to BCA members, I feel we ought to encourage this.

I think this is pretty much in line with the discussion we had at the Finance Committee meeting but if you can see anything here that BCA would not support, please let me know before I mislead people at the Cambrian AGM!

All the best,

Mike

## **Appendix 2**

Marked-up 2006 accounts for CCC, CNCC & DCA.