



Council Meeting Tuesday 1st February 2022 Minutes

Meeting held via Zoom

19.00 pm to 21:00 pm

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Council Positions, Attendance and Report Status Table

Voting Positions

Position	Name	Initials	Attn	Report	
			(y/n)	Last	New
BCA Executive					
Chair (2021-2024) 3 years	Russell Myers	RM	y	01/02/2022	y
Secretary (Acting) (2021-2024) 3 years	Allan Richardson	AR	y	01/02/2022	n
Treasurer (2020 - 2023) 3 years	Howard Jones	HJJ	y	01/02/2022	y
Group/Club Representatives					
Position 1 2021-2023 2 years	Vacant				
Position 2 2021 – 2023 2 years)	Vacant				
Position 3 - (2020-2022 - 2 years)	Lydia Leather	LL	n		
Position 4 - (2020-2022 - 2 years)	Idris Williams	IW	y		
Individual Member Representatives					
Position 1 - (2021 - 2023 2 years)	Josh White	JW	y		
Position 2 - (2021-2023 - 2 years)	Nigel Atkins	NA	n	01/02/2022	y
Position 3 - (2020-2022 - 2 years)	Jenny Potts	JP	y	01/02/22	y

Position 4 - (2020-2022 - 2 years)	Andrew McLeod	AM	y		
Regional Council Representatives					
Cambrian Caving Council	John Sheehy	JS	n		
Council of Northern Caving Clubs	Andrew Hinde	AH	y		
Council of Southern Caving Clubs	Linda Wilson	LW	y		
Derbyshire Caving Association	Mike Higgins	MH	y		
Devon and Cornwall Underground Council	David Jean	DJ	y		
Constituent Body Representatives					
William Pengelly Cave Studies Trust	Richard Vooght	RV	y		
Association of Caving Instructors	Stephan Natynczuk	SN	y		
National Caving Scout Active Support Unit	Tony Radmall	TR	y		
British Cave Research Association	John Gunn	JG	y		
National Association of Mining History Organisations	Steve Holding	SH	y		
Council of Higher Education Caving Clubs	Jennifer Ryder	JR	y		
Cave Diving Group	Claire Cohen	CC	n		

British Cave Rescue Council	Emma Porter	EP	n		
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Non -Voting Positions

Position	Name	Initials	Atn	Report	
			(y/n)	Last	New
Working Group Convenors					
Training and Equipment	Steve Gray		n		
Conservation and Access	Vacant				
Information Technology	Ari Cooper-Davis	ACD	n	18/08/2020	n
Youth and Development	Josh White	JW	y	25/05/2021	y
CRoW	David Rose	DR	y	01/02/2022	y
Qualifications Management Committee (QMC)	George Plant	GP	y		
Vision Recommend removing this group and replacing it with COG.	Andrew McLeod		y		
Radon	Vacant				
P & I	Vacant				
Additional BCA Appointments					
Insurance Manager	Howard Jones	HJJ	y	01/02/2022	y
Membership Administrator	Wendy Williams	WW	n	15/07/2021	n
Safeguarding Officer	Chris Boardman	CB	y		
Training Administrator	Mary Wild	MW	n		

Library Representative	Jenny Potts	JP	y	01/02/2022	y
Newsletter Editor	David Rose	DR	y		
UIS Representative	Andy Eavis	AE	n	01/02/2022	n
FSE Representative	Ged Campion	GC	n	25/05/21	y
Rope Testing	Vacant	Recommendation to merge with Training & Equipment WG			
Artificial Cave	Katie Eavis	KE	n		
QMC Representative 1	BCA Chair				
QMC Representative 2	Chris Boardman	CB	y		
Observers					

A CROW update was given first by David Rose, he then left the meeting. The report is under CROW in the Minutes.

Agenda item 1: Apologies for absence.

Andy Eavis, Nigel Atkins, Ged Campion

Agenda item 2: Acceptance of the 7th December 2021 Meeting Minutes

Proposed IW
2nd SH

All in favour, Passed.

Agenda item 3: Matters arising/Action Plan

Training Group

Draft terms of reference for the Training and Equipment Working Group were circulated last year, these are still live.

P & I

JP pointed out that the P & I group should be re-established on the list of Working Groups. RM pointed out the role still exists but following the 2021 AGM they are a non voting group and should be listed as such.

Action plan

Issue	Who	By when	Signed off
Contribution to Mick Day Memorial	Secretary	As required	

Agenda item 4: Vacancies

The following Council vacancies are still vacant:-

Conservation and Access Convenor

Publications and Information Convenor

Position 1 Group Representative

Position 2 Group Representative

Radon WG Convenor

LW queried who proposed the Group Representatives, RM thought it could be an individual not necessarily a group. Vacancies can be filled by co-option, they can be proposed and seconded by any BCA member, it does not have to be a club.

JW reported that this was a vague area and this needs to be looked into in the future.

JW also commented on NA's point about what was the role of Individual and Group Representatives.

RM pointed out that they were a legacy of the previous BCA structure and need reviewing.

Whilst the vacancies were advertised on the BCA website, it needs an article to highlight this.

LW queried how to contact Individual and Group reps, JW pointed out this information was on the website.

Agenda item 5: Chair's Report

No questions to the chair

Agenda item 6: BCA Secretaries Report

No questions to the Secretary

Agenda item 7: BCA Treasurer Report

No questions to the Treasurer

Agenda Item 8: BCA Insurance Manager's report

There is currently a lack of insurers for all aspects of caving.

There is a difficulty with the Explosives section of the BCA Insurance, cover is only available up to 5 million, all other risks are at 10 million.

We now have cover up to 10 million in Canada and the USA.

Howard reported that the BCA Travel Policy had just been renewed on exactly the same terms as last year, so the price should be similar to last year.

HJJ reported that all other outdoor sports are having difficulties with their insurers.

Agenda Item 9: Membership

No report, will report at the next meeting.

Agenda Item 10

BCRC request for £1500 funding to support the production of cas-bags.

Proposer JP

2nd LW

1 Abstention (DJ)

Rest in favour, Passed

Agenda Item 11: Other Reports

These were published with the Agenda, no reports have been received since.

UIS

The International Congress in France will be fantastic. Currently there are very good offers on accommodation, conference fees and transport, people should get on and get it booked.

Andy Eavis

JW gave an update, that there were scholarships available for young people to attend the conference.

LW asked from CSCC about whether or not BCA could offer a similar deal.

HJJ pointed out there was money in JW's budget to support travel to the conference for young people, perhaps using the style of the Alex Pitcher award, offers of help from LW and HJJ to assist JW.

GC had reported that there were currently good deals for young people to book early for the conference.

Agenda Item 12:

AGM 2022 will be on the 12 June by Zoom.

Timeline

Notification was sent out before 6/2/22, this was posted on the BCA website and on UKCaving.

Agenda to be posted no later than 1/5/22

Deadline for receipt of nominations, proposals etc midnight of 20/3/22

Deadline for reports 29/5/22

Deadline for posting reports 5/6/22

Voting until midnight 26/6/22

There was a query whether the auto posting from the BCA website to UKCaving, Twitter and Facebook was still working, this needs looking into. JW thought it wasn't currently working.

AM reported that COG is not currently proposing to bring anything forward to the AGM, but would support anybody who was planning to.

JP said we need to clarify the roles of Individual and Group member reps.

JW asked who was responsible for updating the constitution and documents which have been amended at the last AGM

JP thought it was the Secretaries job after consultation with the Exec. AM offered to help.

RM reported that there was quite a large overhaul of the documentation required.

JP said the documentation should be up to date and easy to find.

LW said we need a document control system, RM was happy to be involved with the above revamp of the constitution and documentation. HJJ said that Damian Weare should be contacted re this, LW offered to help.

Agenda Item 13: CRoW

BCA having agreed to settle the case, the Welsh Government has two months to respond to the settlement. The CROW group had to file the representations by today, this has been done on time. There will be a link to them on UKCaving.

BCA has applied for costs of the previous action, which would be up to a maximum of £35,000.

David Rose

Agenda Item 14: Any Other Business

RM apologised for not introducing George Plant (GP) at the start of the meeting, GP spoke briefly to introduce himself.

JW asked was the increase in BCA fees on the website with an explanation? If not it needed to be.

JW asked about the naming of voters on Council Voting lists, it still isn't happening, RM said we would try it next meeting.

JW asked why Rostam Namaghi's letter to Will Burns hadn't been sent, AR to sort

Agenda Item 15: Date of next Council meeting

5th April 2022

Meeting finished 20.40

Appendices.