



## Agenda for the 2025 Annual General Meeting

Saturday the 7th of June 2025

Held in a multi-modal format via Zoom and in person at Clapham Village Hall, starting at 10:00 am. Joining details for those attending online will be published closer to the time.

Agenda Item No.	Agenda Item Name
1	Apologies for Absence
2	Persons present & Verification of Quorum
3	Current Composition of the BCA Council
4	Acceptance of the 2024 AGM's Minutes
5	Officers' Reports
6	Accounts
7	Election of BCA Council Members
8	Candidate Election Statements
9	Matters arising from the previous Annual General meeting
10	Proposals
12	Any Other Business
12	Chair's Closing Remarks

**1.0 Apologies for Absence**

**2.0 Persons present & Verification of Quorum**

“The quorum for any General Meeting shall be 10 individual members who are eligible to vote.” – Article 7.6 of the Constitution of the British Caving Association.

**3.0 Current Composition of the BCA Council**

	<b>Position</b>	<b>Name</b>	<b>Initials</b>	<b>Vote</b>
<b>BCA Executive</b>	Chair (2024-27)	Rostam Namaghi	RN	N
	Treasurer (2024-27)	Chris Bolton	CJB	Y
	Secretary (2024-27)	Aidan Kuhlmann	AK	Y
<b>Individual Members Representatives</b>	Position 1 (2023-2025)	Jess Brock	JB	Y
	Position 2 (2024-2026)	Andy Eavis	AE	Y
<b>Group Member Representatives</b>	Position 1 (2023-2025)	Aodhán Ó Gabhann	AG	Y
	Position 2 (2024-2026)	Jenny Potts	JP	Y
<b>Regional Council Representatives</b>	Ogofa Cymru / Caving Wales	Allan Richardson	AR	Y
	CNCC	Todd Rye	TRY	Y
	CSCC	Linda Wilson	LJW	Y
	DCA	Mike Higgins	MH	Y
	DCUC	David Jean	DJ	Y
<b>Constituent Body Representatives</b>	Assoc. Caving Instructors	Stephan Natynczuk	SN	Y
	BCRA	John Gunn	JG	Y
	BCRC	Emma Porter	EP	Y
	CDG	Claire Cohen	CC	Y
	CHECC	Tom Phillips	TP	Y
	NAMHO	Steve Holding	SH	Y
	National Caving Scout Active Support Unit	Tony Radmall	TR	Y
	William Pengelly CST	Richard Vooght	RV	Y
<b>Working Group Convenors</b>	Conservation & Access Committee	Victoria Kocher	VK	N
	Training & Equipment	Steve Gray	SG	N
	Youth & Development	Isaac Neale	IN	N
	Countryside Rights of Way			N
	IT			N
	Publications & Information	Zac Woodford	ZW	N
	Qualification Management Committee	George Plant	GP	N
	Radon			N
	Constitution & Governance			N
<b>Other Positions</b>	FSE Rep	Allan Richardson	AR	N
	Insurance	Josh White	JW	N
	Newsletter Editor			N
	Safeguarding Officer	Chris Boardman	CBD	N
	UIS Rep	Ged Campion	GC	N
	BCL Representative	Jenny Potts	JP	N
<b>BCA Staff</b>	Artificial Cave	Katie Eavis	KE	N
	Bookkeeper	Karen Lydon	KL	N
	Training Admin	Mary Wilde	MW	N
	Membership Admin	Katie Eavis	KE	N

#### 4.0 Acceptance of the 2024 AGM's Minutes

#### 5.0 Officer Reports'

##### 5.1 Executive

5.1.1 **Chair** (Rostam Namaghi)

5.1.2 **Treasurer** (Chris Bolton)

5.1.3 **Secretary** (Aidan Kuhlmann)

##### 5.2 Regional Council & Representative Body Reports (Optional)

##### 5.3 Working Group Convenor Reports

5.3.1 **Conservation & Access** (Victoria Kocher)

5.3.2 **Countryside Rights of Way** (Dormant)

5.3.3 **Information Technology** (Vacant)

5.3.4 **Publications & Information** (Zac Woodford)

5.3.5 **Qualification Management Committee** (George Plant)

5.3.6 **Radon** (Dormant)

5.3.7 **Training & Equipment** (Steve Gray)

5.3.8 **Youth & Development** (Isaac Neale)

##### 5.4 Additional Reports by Appointed Officers

5.4.1 **British Caving Library** (Jenny Potts)

5.4.2 **FSE Representative** (Allan Richardson)

5.4.3 **Insurance Manager** (Josh White)

5.4.4 **Safeguarding Officer** (Chris Boardman)

5.4.5 **Newsletter Editor** (Vacant)

5.4.6 **UIS Representative** (Ged Champion)

##### 5.5 Reports by BCA Staff

5.5.1 **Membership Administrator & Artificial Cave** (Katie Eavis)

#### 6.0 Accounts

#### 7.0 Election of BCA Council Members

Roles and Vacancies up for Election	Incumbent	Nominee	Proposer	Secunder
Individual Members Representative - Position 1	Jess Brock			
Group Members Representative - Position 1	Aodhán Ó Gabhann			
<b>Vacant Roles Appointed by Council</b>				
Countryside Rights of Way (Dormant) Convenor	Vacant			

Information Technology Working Group Convenor	Vacant			
Radon Working Group (Dormant) Convenor	Vacant			
Constitution & Governance (Dormant) Convenor	Vacant			
Newsletter Editor	Vacant			

N.B.: Vacant Roles approved by Council are included to provide continuity and a record for the AGM, though volunteers for these roles should make themselves known to Council.

## 8.0 Candidate Election Statements

Candidate statements received will be published with the Officer Reports.

## 9.0 Matters arising from the previous Annual General Meeting

No proposals were brought forward, and neither were any discussions undertaken under Any Other Business.

## 10.0 Proposals

### 10.1 To amend Article 7.9

#### Current Wording:

“Any person may speak at a General Meeting, subject to the Chair's agreement. All motions must be first voted on by individual members present at the meeting and eligible to vote. All motions with support from at least 25% of those individuals who vote, or 10 individuals (whichever is lower) must be taken forward to an online ballot of all individual members eligible to vote.”

#### Proposed Amended Wording:

“Any person may speak at a General Meeting, subject to the Chair's agreement. All motions must be first voted on by individual members present at the meeting and eligible to vote. Any motion supported by at least 75% of the votes cast is passed at the AGM without further action. Any motion not passed at the AGM must be taken forward to an online ballot of all individual members eligible to vote.”

**Proposer:** Rostam Namghi

### 10.2 That the following policies be delegated to the National Council for regular update: Health and Safety, Equality and Diversity, Safeguarding, Bullying and Harassment, and Privacy Policy.

**Proposer:** Rostam Namaghi

**11.0 Any Other Business**

No items have been received by the Secretary.

**12.0 Chair's Closing Remarks**