



British Caving Association

Draft Minutes of BCA Training Committee Meeting 08/03/2016
Held Via WebEx

The planned meeting on 07/03/2016 was abandoned due to problems using Skype
The meeting on 08/03/2016 took place via WebEx for the first time.

1. Present

Graham Mollard	(GM)	NCP Chair
Nigel Ball	(NB)	Training Officer (minutes)
Nigel Atkins	(NA)	DCA Training Officer
Idris Williams	(IW)	ASCT
Richard Hill	(RH)	CCC rep
Juliet Parker-Smith	(JP-S)	Heads of Centres Rep
Tony Radmall	(TR)	ASCT
Nick Williams	(NW)	Council
Chris Binding	(CB)	CSCC

2. Apologies for Absence (including those who sent apologies for the abandoned meeting on 07/03/2016)

Mary Wilde	(MW)	Training Administrator
Phil Baker	(PB)	CIC Panel Chairman
Dan Irving	(DI)	CNCC
Simon Mullens	(SM)	DCUC

3. Action Register and Matters Arising

No	Action	By	Deadline	Done
	08/05/2012			
021	NB to create a recreational covers training course proposal and circulate before the next meeting. Update 13/10/12 Ongoing. Titles created but further work to be done. Update 16/12/2015 Ongoing Update 08/03/2016 Ongoing	NB	Before Next Meeting	Ongoing
	20/05/2014			
070	NB to alter some of the wording in the TA Appointments document. Update 03/03/15 NB presented revised/reworded document to the meeting. To be discussed at next NCP meeting. NB will present. Update 12/05/15 Review at next NCP. Include in next agenda. Update 08/03/2016 Complete	NB	ASAP	Discharged.

071	<p>NB to report to council that a voluntary rewrite of the LCML scheme is no longer an option.</p> <p>Update 16/12/2015 The NCP agreed a modular approach the rewrite.</p> <p>Update 08/03/2016 Ongoing</p>	NB	Next NCP meeting	Ongoing
	03/03/15			
079	<p>RE 070: NB to present revisions to the TA Appointments document at next NCP meeting.</p> <p>Update 16/12/2015 Process agreed. One new T/A voted in as a probationary member. MW to sort out the paperwork.</p> <p>Update 08/03/2016 Complete</p>	MW	ASAP	Discharged
080	<p>PB's CIC panel report (point 4) to be sent back to CIC panel with comments from NB to be taken into consideration.</p> <p>Update 16/12/2015. Candidate will select the lead assessor. The 2nd assessor will be on a rota basis managed centrally by MW. MW to set up the paperwork by 01/01/2015.</p> <p>Update 08/03/2016 Complete.</p>	MW	ASAP	Discharged
085	<p>NB To raise the issue of access to caving sites in South Wales personally, with Andy Eavis.</p> <p>Update 12/05/15 NB to continue this discussion with AE in September.</p> <p>Update 16/12/2015 Ongoing</p> <p>Update 08/03/2016 Ongoing</p>	NB	ASAP	Ongoing
	12/05/15			
086	<p>NB To write a letter to a named organisation expressing TC's concerns about photographs of clients on their website, wearing clothing that is not appropriate to the venue.</p> <p>Update 16/12/2015 Ongoing NB to find out from DB/PK if any action has been taken.</p> <p>Update 08/03/2016 Complete</p>	NB	ASAP	Discharged
089	<p>MW To write a letter to an applicant who has requested direct access to the CIC scheme. Send to NB for approval <i>first</i>. (see point 11 on the minutes for further details).</p> <p>Update 08/03/2016 Requires a Level 2 group trip to be led. NB to contact the person</p>	NB	ASAP	Ongoing
092	<p>DP To draft a proposal re. T/As running revalidation courses at LCLMA level. (See point 4.2.2 below in Matters Arising). Proposal to be sent out for discussion before the next NCP meeting.</p> <p>Update 16/12/2015 Ongoing</p> <p>Update 08/03/2016 Uncertain about content: ask</p>	DP MW	ASAP	Ongoing

	MW about this			
	19/09/15			
093	NB to write a letter to CB in response to his report from CSCC. Update 16/12/2015 Ongoing Update 08/03/2016 Complete	NB	ASAP	Discharged
	19/09/15			
099	NB to contact lapsed T/A to find out his future plans Update 08/03/2016 Complete	NB	ASAP	Discharged
100	MW to sort out the paperwork for the new T/A Update 08/03/2016 Complete	MW	ASAP	Discharged
	08/03/2016			
101	MW to update grant forms to show £250 max.	MW	ASAP	

6. Regional Council's Reports.

CSCC:

The chair of CSCC states that a restructuring of the awards scheme and Training committee will drive a split between the two. It is not a welcomed proposal. The general response from CSCC is that they are not happy about it. The CSCC's Training Officer is unhappy about the CSCC's response. Mendip caving clubs generally do not want training courses. Only two clubs have received courses from the CSCC Training Officer.

DCA:

There have been issues in Derbyshire regarding the replacement of loose resin bolts in certain caves. The existing loose ones have been cut off level with the rock surface and new ones have been placed nearby. E&T Committee want to new bolts in old holes. This will be looked into.

CNCC:

No report given from rep but a comment was made about a recent roof fall at the entrance to Goyden Pot and some large boulders have been moved around in the streamway after the most recent flooding episode.

DCUC:

No report given.

CCC:

The AGM will be held next weekend. There have been few workshops run except a bat workshop last weekend. Access is slowly improving in caves for training and assessment days.

7. Training Grants:

DCA applied for 1 grant for an introduction to SRT day and 2 SRT rigging days. Both approved. CDG will be awarded £250 if they apply
There may be two applications coming from the Mendip region.

It was agreed that when a large number of people are planning to attend a course, the maximum grant size offered will be £250 for the whole course.

8. QMC report:

They have gone through a clarification process, in the form of a letter to Council members, to explain the process and why. This has now been completed in its third version. QMS feels that it is very important for Council to have two representatives on QMC. One will be from E&T

Committee and the other from C&A Committee. These will named people and not hold BCA caving awards.

At the last QMC meeting the disciplinary document was accepted. The Code of Conduct document is currently being written.

The Geology and Hydrology documents are currently being written.

The Level 1 rope work document has been presented by RH.

The Access and Conservation document has been presented by D Baines (DB).

9. CIC report:

This could not be produced at the time.

Post Meeting Note – the following is the input from the Chair of CIC

After the Dec workshop another full day meeting is planned in S wales as part of the new 6th monthly full day CIC panel meetings. Date TBC but June July likely

A draft request to start assessment form has been circulated for comment to the panel to emphasise to candidates the calibre expected not just the minimum logbook requirements. This is because it was felt that some candidates were treating CIC as a quick progression from LCMLA L2 but in fact there is a significant jump from one scheme to the next.

The Coaching Module will soon have an agreed reporting form, criteria for assessors and form for assessors to use – these too resulted from the last meeting and are in draft circulation

The next panel meeting/day will produce the same docs for the other modules now that we have a model.

10. AOB:

None.

11. Next meeting 26/05/16 by WebEx at 7pm.