



BCRC Conference & BCA PARTY & AGM
12th - 14th June 2015

Dean Field Studies Centre

Parkend Forest of Dean

BOOKING FORM

Guidance Notes & Information

Please download the Booking Form and complete all of the sections, as appropriate.

Spaces for the event are likely to go quickly so please book early to avoid disappointment (**Note** there is a £10 discount for those who book for the whole weekend before May 10th).

The Bunk House Accommodation is **limited** so please check the BCRC or BCA Website to see what space is left. Tickets for this will be available on the Friday evening as long as space is available. So another good reason to book early!

However you will still be able to turn up and pay for camping and the event on the day. Spaces for the coach on the Saturday night can't be guaranteed for those who have not booked in advance due to space limitations. However that does not preclude you from booking a ticket to the event and making your own way to and from the venue. Driving time is approximately 15 minutes from Parkend.

Weekend Ticket prices include all activities for the weekend **excluding Saturday / Sunday breakfast and Saturday Lunch** (see note below) but include the Coach and Evening Meal on Saturday.

Saturday Only (Camping) Ticket price includes all activities for the day **excluding Saturday / Sunday breakfast and Saturday Lunch** (see note below) but includes the Coach and Evening Meal on Saturday.

Saturday Day-time Only (No Camping) Ticket price includes all the Saturday day-time activities but **excludes Saturday breakfast, Lunch and Evening event.**

Breakfast & Lunch Arrangements

Saturday / Sunday Breakfast. arrangements have been made with a local Cafe located a very short walk from the DFSC to provide Breakfast Rolls and Tea & Coffee. This is to be available from 0830hrs each morning. Please complete the section on the booking form so that they can be advised of numbers if you would like to take advantage of this and save yourself the trouble of cooking.

Camping = Sleeping in Tents or Vehicles (Cars, Vans & Landrovers). Parking at the venue is very limited so we will not be able to accommodate Caravans or Motor Homes. Information on local sites can be provided

PLEASE NOTE PARKEND HAS VERY POOR MOBILE PHONE COVERAGE

Once you have completed your booking form you have two options:

Option One (Preferred)

E mail your completed form to bookingsecretary@caverescue.org.uk

Once received your booking will be checked and you will then be emailed your Booking Reference (for Example BCRC24) as confirmation that your booking has been accepted along with confirmation of the amount to be paid and the bank details. The preferred method of payment is via an Electronic Transfer.

PLEASE INCLUDE YOUR BOOKING REFERENCE & NAME IN YOUR TRANSFER REFERENCE.

Option Two

Scan and print your completed booking form and post it to the following address:

**BCRC Conference Booking Secretary
40 Borough Crescent
Stourbridge
DY8 3UT**

Please include an SAE for your booking confirmation and payment details.

Option Three

Send an email with the relevant booking information to:

bookingsecretary@caverescue.org.uk

Please note that actual tickets for the event are not going to be issued in advance so please ensure that you bring your Booking Reference with you when you attend so that you can be issued with your Welcome Pack which will be available from the Event Reception Area