



**British
Caving
Association**

The Annual General Meeting

of the:

British Caving Association

will be held at:

Hunters Lodge, Priddy

on:

Sunday 5 June 2016, 10:30 am.

AGENDA

British Caving Association

Annual General Meeting Agenda

1. Chairman's Welcome
2. Apologies for Absence
3. Applications for Group Membership
4. Minutes of 2015 Annual General Meeting (*available from BCA website*)
 - 4.1. Proposal that they be confirmed as a true record
 - 4.2. Matters Arising from the Minutes of the 2015 AGM

Officers' Annual Reports

Report by

- | | |
|---|---------------|
| 5. Chairman | Andy Eavis |
| 6. Secretary | Damian Weare |
| 7. Treasurer | Paul Ibberson |
| 8. Conservation & Access
<i>including:</i> CRoW (Tim Allen) | Andrew Hinde |
| 9. Equipment & Techniques
<i>including:</i> Rope Testing (Bob Mehew) | Nick Williams |
| 10. Training | Nigel Ball |
| 11. Publications & Information
<i>including:</i> Webmaster (David Cooke)
Web Services (David Cooke)
News Editor (Robin Weare)
Speleology (David Gibson) | Les Williams |
| 12. Legal & Insurance
<i>including:</i> Insurance Manager (Nick Williams) | David Judson |

Other Annual Reports

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| 13. Membership Administrator | Glenn Jones |
| 14. Cave Registry | David Cooke |
| 15. IT Working Party | David Cooke |
| 16. Youth & Development | Rostam Namaghi |
| 17. International Representative
<i>including:</i> FSE Representative (Ged Campion) | Andy Eavis |
| 18. Media-Liaison | Hellie Adams |
| 19. British Caving Library | Jenny Potts |

20. Constituent Bodies, Regional Councils etc. various

Elections

21. Election of Officers and National Council Members

21.1. Secretary - *no nominations received by the deadline (see note 1)*

21.2. Legal & Insurance Officer

***Nomination:** Robert Mehew, proposed by Tim Allen, seconded by Jenny Potts*

21.3. Conservation & Access Officer

***Nomination:** Andrew Hinde, proposed by Les Williams, seconded by Robert Mehew*

21.4. 2 Club Representatives - *no nominations received by the deadline (see note 1)*

21.5. 2 Individual Representatives

Matthew Wire, proposed by Robin Weare, seconded by James Begley

plus one position with no nomination received by the deadline (see note 1)

Other Matters

22. Members' Proposals

1) *“Proposed additions to the BCA constitution – add a Section 8.16:*

‘8.16 An Individual or Honorary member (the 'voter') who is eligible to vote at a General Meeting may choose to appoint a proxy to speak and vote for them. This proxy (the 'nominee') must be another Individual or Honorary member who is also eligible to vote. The form of proxy, determined by National Council, will be provided with the notice of the meeting. The voter must provide this instrument of proxy to the Secretary at least forty eight hours before the relevant General Meeting. Voters may indicate how they wish their nominee to vote or allow their nominee discretion.

Proposed by Andrew McLeod

2) *That the following section of item 4.6 of the Constitution “That the owners and tenants of property containing caves have the right to grant or withhold access.” be amended to “That any rights held by the owners and tenants of property or mineral rights to grant or withhold access be respected.”*

Proposed by Faye Litherland, seconded by David Cooke

23. Appointment of Independent Examiner

24. Date of Annual General Meeting for 2017

25. Any other Business notified in advance to the Chairman

Notes:

1. Where nominations for elected posts have been received by the due date in advance of the meeting and there is only one nominee identified on the Agenda above, that person is deemed to be elected unopposed. Nominations for other posts may be made from the floor at the meeting. Therefore Robert Mehew, Andrew Hinde and Matthew Wire have been elected unopposed. Candidates for Secretary, two Club Representatives and one further Individual Member Representative may stand for election at the meeting itself.
2. Paper copies of all documents will be available at the Annual General Meeting.

Representation and Voting at the BCA AGM 2015

- Voting is limited to DIMs, CIMs, CIM Plus, Honorary Members, Clubs and Access Bodies who have paid their subscriptions for 2016 plus Constituent Bodies and Regional Councils.
- Voting takes place on each motion twice: firstly all Individual Members present vote, and secondly all Groups (Clubs, Access Controlling Bodies, Regional Councils & Constituent Bodies) vote. A majority is required in both votes for the motion to be passed.
- Constituent Bodies, Regional Councils, Access Controlling Bodies and Clubs may each send one voting delegate to the AGM. Other cavers are welcome to attend as observers but may not take part in a formal vote at the Group stage.
- No one person may act as a delegate for more than one Group member.
- Group delegates must present a letter of authorisation signed by the Secretary, Chairman or Treasurer of the Constituent Body, Regional Council Access Controlling Body or Club. This should be handed to the appointed BCA teller.
- Individual Members who wish to vote must present their membership card.