



# British Caving Association

Finance Committee Meeting, 26<sup>th</sup> July 2008

The Old Ruiton Windmill, Dudley

## Minutes

### 1. Present

David Cooke (BCA), Robin Weare (CCC), Glenn Gones (CNCC), Jenny Potts (DCA), Roger King (DCUC)

### 2. Apologies

Chris Whale (CSCC)

### 3. Approve Minutes Of The Last Meeting

The Minutes of the meeting on the 10<sup>th</sup> June 2007 were accepted as a true record.

### 4. Regional Council Funding

#### 4.1. Agree Actual Regional Council Expenditure Year Past (see Appendix 1)

- a. Agreed expenditure for CCC was £408.88 (2007). Previously paid £497.02. New balance £88.14.
- b. Agreed expenditure for CNCC was £610.23 (2007). Previously paid £817.49. New balance £207.26.
- c. Agreed expenditure for DCUC was £1.25 (2006), £10.00 (2007). Previously paid £244. New balance £232.75.
- d. Agreed expenditure for DCA was £1037.61 (2007). Previous balance £0. DCA due £1037.61. **Action DC**
- e. No scrutinised accounts were available from CSCC for 2006 or 2007.
- f. It was noted that CCC's Cave Wildlife Website and CNCC's Skoska Moth Monitoring project were not core-funding however BCRA grants might be available instead.
- g. CCC is proposing to move to an accrual basis for the benefit of the Welsh Sports Council (SCW). The anticipated BCA funding will be accrued.
- h. It was noted that each Council present their accounts in the format of their choice so long as all the information is present.
- i. DCUC to be refunded £50 insurance overpaid in 2006. BCA stopped charging Regional Councils insurance from 2006. **Action DC**

#### 4.2. Agree Budget Regional Council Expenditure For Remainder Of This Year

- a. Rather than agree a budget it was decided that a float would be an easier method if payment in advance is required.
- b. No Regional Council requested a float.
- c. It was noted that a float could be approved between meetings.

### 5. Applications For C&A Project Funding

#### 5.1. Review of Application Procedure

- a. The draft BCA Funding of Regional Councils document tabled by the BCA Treasure was considered. The revised document is appended to these minutes. The document is to be circulated to the Regional Councils for consultation. **Action ALL**
- b. After consultation the document is to be presented to National Council for approval and then to be placed on the website. **Action DC**

#### 5.2. Award C & A Grants

- a. None to consider.

### 6. Any Other Business

#### 6.1. Funding of Welsh Access Bodies

- a. DYOCAC (Dan Yr Ogof), FODAG (Forest of Dean), MLCMAC (Llangattock), OFDMC (Ogof Ffynnon Ddu), PDCMG (Ogof Draenen), were adopted as Funded Access Bodies (FABs) subject to approval of the Funding Document.
- b. It was noted there might be access bodies in other regions eligible for funded status.
- c. Subject to the agreement of the Insurance Manager and National Council it was agreed not to charge the FABs the £50 BCA insurance. **Action DC**

**7. Date Of The Next Meeting**

- a. If required, Sunday 4<sup>th</sup> July 2009. 10:30 am. The Old Mill Ruiton, Dudley. To be confirmed.

**Appendix 1**

Marked-up accounts for CCC (2007), CNCC (2007), DCUC (2006, 2007) & DCA (2007).